Commonwealth of Virginia
Department of Professional and Occupational Regulation

Professional Credential Services, Inc. Virginia Cosmetology Coordinator Post Office Box 198689 (USPS) Nashville, TN 37219-8689

150 Fourth Avenue North, Suite 800 (Courier Delivery)

Nashville, TN 37219 Virginia Board for Barbers and Cosmetology Toll Free: 888-822-3272 PERMANENT COSMETIC TATTOOER EXAMINATION & LICENSE APPLICATION

Fax: 615-846-0153

E-Mail: vacos@pcshq.com EXAM FEE \$70.00

Website: www.pcshq.com

Virginia _
DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION

AFTER PASSING THE EXAMINATION, APPLICANTS MUST SUBMIT A SIGNED FEE CARD AN	D
LICENSING FEE TO THE VIRGINIA BOARD FOR BARBERS AND COSMETOLOGY.	

1.	Mr. Mrs. Mrs. Ms. Ms. Name Miss	First	M	iddle	Last	Generation
2.	Social Security Number *					(SR, JR, etc.)
3.	Date of Birth					
4.	Maiden name or former surname(s)					
5.	. Street Address (PO Box <u>not</u> accepted)					
City, County, State, Zip Code						
6.	Mailing Address (PO Box accepted)					
	City, State, Zip Code					
7.	E-mail Address					
8.	Telephone & Facsimile Nu	mbers (	) – Telephone		) – Facsimile	( ) – Daytime Telephone
9.	P. Have you ever taken the Permanent Cosmetic Tattooer Examination in Virginia?  No					
10.	Do you have a current or ex No	xpired Virginia Perman cense Number	ent Cosmetic T	attooer License?	Expiration Date	
FFICE SE NLY	DATE	FEE CLA	SS OF FEE	236	ENSE NUMBER	ISSUE DATE

11.	Which method	are you using to qualify for the examination? Select only <b>one</b> .
		Completion of a board approved Permanent Cosmetic Tattooing training in a permanent facility.
		Required Documentation: A completed Permanent Cosmetic Training Completion Form.
		Successful completion of a Permanent Cosmetic Tattooing training program which is substantially equivalent to the Virginia program but is obtained outside of the Commonwealth of Virginia, but within the United States and its territories.
		Required Documentation: Verification of successful completion of training.
12.	Have you ever No	been subject to a disciplinary action taken by <u>any</u> (including Virginia) local, state or national regulatory body?
	Yes	If yes, provide a certified copy of the final order, decree, or case decision by a court or regulatory agency with lawful authority to issue such order, decree or case decision.
13.	Have you ever conviction.	been convicted in any jurisdiction of a misdemeanor or felony? Any plea of nolo contendere shall be considered a
	Yes 🗌	If yes, list the misdemeanor and/or felony conviction(s). Attach your original criminal history record; a certified copy of the final order, decree, or case decision by a court or regulatory agency with lawful authority to issue such order, decree or case decision; <b>and</b> any other information you wish to have considered with this application (i.e., information on the status of incarceration, parole or probation; reference letters; documentation of rehabilitation; etc.). If necessary, you may attach a separate sheet of paper.
		Original criminal history records may be obtained by contacting the state police in the jurisdiction in which you were convicted. Virginia residents must complete a criminal history record request form in the presence of a notary public and mail it to the Department of State Police, Central Criminal Records Exchange, Post Office Box 27472, Midlothian, Virginia 23261-7472. Certified copies of court records may be obtained by writing to the Clerk of the Court in the jurisdiction in which you were convicted. The address is available from your local police department.
14.	affect the decisi felony or misde and complied w	ned, certify that the foregoing statements and answers are true, and I have not suppressed any information that might ion to approve this application. I will notify the Department if I am subject to any disciplinary action or convicted of any emeanor charges (in any jurisdiction) prior to receiving the requested license. I certify that I have read, understand, with all the laws of Virginia related to barber and cosmetology licensure under the provisions of Title 54.1, Chapter 7 of reginia and the Virginia Board for Barbers and Cosmetology Tattooing Regulations.
Signature		Date

<sup>\*</sup> State law requires every applicant for a license, certificate, registration or other authorization to engage in a business, trade, profession or occupation issued by the Commonwealth to provide a social security number or a control number issued by the Virginia Department of Motor Vehicles.